



UNIVERSITY OF LOUISIANA at LAFAYETTE  
Compliance Office



OCCASIONAL MEAL FORM  
PROVIDED BY ATHLETIC STAFF

*All occasional meals must receive prior approval from the Compliance Office.*

SPORT: \_\_\_\_\_ MEAL HOST: \_\_\_\_\_  
DATE of MEAL: \_\_\_\_\_ TIME: \_\_\_\_\_  
LOCATION: \_\_\_\_\_

**NCAA Rules to Remember:**

- An athletic staff member **may** provide a student-athlete or a team with an occasional meal (and transportation to attend the meal) **at his/her home**.
- An athletic staff member may provide a student-athlete or a team with an occasional meal on campus, or at a facility that is regularly used for home competition on infrequent and special occasions, **provided no transportation is provided**.
- Athletic staff members are **prohibited** from providing a meal at any other location.
- **Prospects cannot** attend an occasional meal.
- Prospective student-athletes remain prospects until they report for the first day of classes during the academic year or official practice (whichever occurs first).

Persons attending: Please list all individuals who will attend and their relationship to the Department of Athletics (e.g., coach, student-athlete, prospect, etc.). *Please attach if necessary.*

Name	Relationship	Name	Relationship

By signing below, I certify that the information reported on this form is complete and accurate.

\_\_\_\_\_  
Signature of Host

\_\_\_\_\_  
Date

**FOR COMPLIANCE OFFICE USE ONLY**

The occasional meal request has been: ☐ Approved ☐ Denied

\_\_\_\_\_  
Signature of Compliance Staff

\_\_\_\_\_  
Date