Final Exams/CARA
Final Exams/CARA

- Final exams are scheduled from Monday, December 9th – Friday, December 13th
- For all sports not in-season, all athletically related activities are prohibited one week prior to the beginning of final exams
  - No athletically related activities beginning Monday, December 2nd
  - Memo was sent to all coaches on November 8th
- Coaches, please contact compliance staff if you need to confirm the playing season dates for the Spring 2014 semester
Housing and Meals
Meal Reminders

- The cafeteria will be closed from Thursday, November 28th – Sunday, December 1st due to Thanksgiving Break
- Training Table meal
  - Will be open on Wednesday, November 27th
  - Will be open Monday, December 9th – Thursday, December 12th
- Friday, December 13th
  - Last day that the cafeteria is open for the Fall 2013 semester (dinner)
- Wednesday, January 15, 2014
  - First day of class for Spring 2014 semester
  - First day of feeding in cafeteria for Spring 2014 (breakfast)
- Remember, per-diem may only be provided to those teams that are in-season when the dining facilities are closed. Make sure to see Monique about requesting per-diem.
Student-athletes are not required to check-out of their residence halls before Christmas break.

Please be reminded that student-athletes living on-campus signed a housing contract for the entire academic year.

Any student-athletes that choose to break their housing contract and move off-campus will be charged a fee for breaking the housing contract. (If the housing contract release form is approved, will be charged first month’s rent and lose deposit; if Housing Contract Release Form is not approved, then responsible for the whole amount.)

Notify Tom Burke of any projected graduates that are leaving after Fall 2013.
Holiday Reminders
Holiday Reminders

- As the holiday season gears into full swing, please consider the following reminders as you prepare for team events as well as correspondence with prospective student-athletes:
  - Greeting Cards
  - Holiday Meals
  - Holiday Gifts
  - Outside Competition
Greeting Cards

- It is not permissible to send holiday greeting cards to prospects, their relatives, or their coaches. The only permissible cards are institutional postcards and institutional note cards.
- It is permissible to use colored ink if you want to include a holiday message inside an institutional note card. However, please remember that the message must be handwritten.
Holiday Meals

- All “occasional meal” rules still apply for any institutional staff member or booster who wishes to provide a student-athlete or an entire team with a holiday meal. This includes team holiday parties.

- Each student-athlete has a limited number of occasional meals, and anyone wishing to provide a meal must clear it with the student-athlete’s head coach, complete the “Occasional Meal Form” and submit it to the compliance office before providing the meal.
Holiday Gifts

- All “extra benefits” rules still apply during the holiday season; therefore, it is not permissible to give holiday gifts to student-athletes or their relatives.
Outside Competition

- During the winter break, it is permissible for student-athletes to participate in a non-collegiate, amateur outside competition (e.g., for a club team), provided it is outside of the team’s playing and practice season (i.e., 20-hour weeks). Note that there are limits on the number of student-athletes that can participate on the same team. Additionally, the student-athlete must wait to compete until the institutional final exam period has ended.

- Student-athletes are required to complete the “Outside Competition Permission Request Form” on ACS Athletics if they will be competing in any outside competition during the winter break.
Eligibility Certification
Eligibility Certification

Please refrain from contacting the Student-Athlete Academic Staff from Monday, December 16\textsuperscript{th} – Thursday, December 19\textsuperscript{th} due to the staff certifying the eligibility status for all student-athletes for the Spring 2014 semester.
Book Returns
Book Returns

- Thursday, December 12th from 8:00 a.m. – 4:30 p.m. (UL Bookstore)
- Friday, December 13th from 8:00 a.m. – 4:30 p.m. (UL Bookstore)
- Monday, December 16th from 8:00 a.m. – 12:00 p.m. (UL Bookstore)

*** If books are not returned on the dates listed above, the student-athlete will not be eligible to receive a special assistance check for the spring 2014 semester and will be held financially responsible for the cost of the books.
Any Questions?
Ask Before You Act!